ESKER'S MOBILE APPLICATION:
Approve Requisitions and Invoices Anytime, Anywhere

Esker Anywhere™, Esker's mobile application, delivers faster purchase requisition and invoice processing, improved efficiency and on-the-road accessibility for managers who review and approve spend requests or supplier invoices prior to payment.

Benefits at a Glance

- Increase productivity with on-the-go approval power
- Foster positive supplier relationships via rapid resolutions and approvals
- Improve purchase-to-pay (P2P) efficiency thanks to fewer slowdowns and less effort needed for approval
- Stay up to date on real-time business metrics and KPIs with access to dashboards anytime, anywhere

Application Overview

Esker Anywhere gives managers the ability to review, approve, or reject purchase requisitions and supplier invoices 24/7. Thanks to mobile dashboards and metrics, managers can monitor their KPIs and business trends on the go.

The application is available for free from the Apple App Store® and Google Play™. Once installed, users can connect to the application to view invoices and purchase requisitions pending approval.

Login to the application is done using a secure Internet connection, ensuring that company data is kept secure.

How to Get Started

1. **Download and install** the application to your Apple® or Android™ device.
2. Log onto the application **using your Esker account login credentials.**
3. **Start approving invoices** and **purchase requisitions** on the go right away!

The Power of P2P Efficiency in Your Hands

Esker Anywhere™ provides users with intuitive invoice and purchase requisition approval capabilities, including the power to:

- **View the list of invoices and purchase requisitions** awaiting approval, on hold, etc.
- **Quickly check and review the image of an invoice** received by the accounting department or an original quote from a supplier.
- **Access invoice or purchase requisition key data** (e.g., supplier name, total amount, etc.), including comments from requesters and previous approvers.
- **Review coding and budget information** before approving. If needed, change the initial coding by clicking on the update button.
- **Approve, put on hold, or return an invoice** to the previous approver or AP specialist, and even leave a comment for the next person in the workflow or the requester. You also have the option to approve multiple pending invoices at once.
- **Monitor P2P performance indicators** and metrics anytime, anywhere.

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